

ANNEXURE – V

DOCUMENTS TO BE ENCLOSED ALONG WITH HARD COPY OF THE DULY FILLED-IN APPLICATION

Sl. No.	Details of Documents
1.	10th Mark Sheet / SSLC Mark Sheet
2.	Diploma Certificate (if applicable)
3.	12th Mark Sheet(s) / HSC Mark Sheet(s) (if applicable)
4.	U.G. Degree Certificate
5.	U.G. Additional Degree Certificate (if applicable)
6.	P.G. Degree Certificate / PG 2 years Diploma Certificate applicable only for MBA / Integrated Master Degree Certificate (if applicable)
7.	P.G. Additional Degree Certificate (if applicable)
8.	Ph.D. Degree / Provisional Certificate (if applicable)
9.	Additional Ph.D. Degree / Provisional Certificate (if applicable)
10.	Consolidated U.G Degree Mark Sheet(s) including Additional U.G. Degree Consolidated Mark Sheet
11.	Consolidated P.G. Degree Mark Sheet(s) including Additional P.G. Degree Consolidated Mark Sheet / Consolidated Course Work Grade Sheet for M.S. (By Research)
12.	Experience Certificate(s) / Post Ph.D. Teaching Experience Certificate as per given FORMAT – I
13.	Evidence of Innovative Library Service Including Integration of ICT in Library for Deputy Librarian and University Librarian posts
14.	Evidence of Organizing Competitions and Conducting Coaching Campus of at least two weeks duration for Deputy Director of Physical Education and Director of Physical Education posts
15.	Evidence of having produced good performance of teams / athletes for competitions like State / National / Inter-University / Combined University etc. for Deputy Director of Physical Education and Director of Physical Education posts
16.	Proof for having guided 2 Ph.D. Scholars (Minutes of the Ph.D. Viva-Voce Examination) applicable for Professor
17.	Equivalent certificate(s) (UG / PG / Ph.D. - if applicable)
18.	Community Certificate (if applicable)
19.	Post Doctoral Research Work Experience Certificate(s) as given by the Research Supervisor and endorsed by the Head of the Institution
20.	PSTM - Person Studied in Tamil Medium Certificates (if applicable) as per the given FORMAT – II)
21.	Disability Certificate from the Competent Authority (if applicable)
22.	NOC from the Present Employer (if applicable) as per the given FORMAT – III
23.	Statement of Vision and Research plan for the growth of the University
24.	Proofs to be enclosed for the data entered against Applications SI.Nos.6, 7, 9, 10, 11, 16, 17, 18, 19, 20, 21 respectively [Applicable for those candidates who are applying for faculty positions (Associate Professor and Professor) in Science & Humanities Stream - excluding Library and Physical Education)
25.	Institution-wise experience / Post Ph.D. teaching experience supporting documents given below [Refer SI.No.4.6 (Assistant Professor) / 6.20 (Associate Professor and Professor) of Information and Instructions to the Candidates] for the experience claimed in SI.No.15 of the Application: a. Advertisement for Recruitment of post concerned indicating the qualifications and other requirements as per the norms of regulatory bodies. b. Interview / Call Letter. c. Appointment Letter. d. Joining Report. e. Salary Certificates issued by the Institution indicating the Scale of Pay / Pay Band / Pay Matrix for the Posts held f. Last Pay Drawn Certificates. g. Income Tax Returns for the period of service claimed. h. Service Certificate at the time of relieving.
26.	Additional Information, if any (List of Conferences, Workshops, etc. organized / attended and contributions to the Institutions / Organizations etc.)